



The Society of
Food Hygiene
and Technology[®]



Annual Report

2011/2012

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VICE CHAIR'S REPORT – Catherine Watkinson



It has been a year of consideration at the Society as we faced unknown financial situations within the industry. Mergers, acquisitions, loss of jobs and for some, closure, has meant that the industry has had to tighten their belts and really consider their expenditure and at the Society we recognised how important it was that we maintained our membership levels to generate the necessary income to allow the Society to further their work in the industry but to do this we recognised

had to deliver more.

I believe our membership will agree that we have once again improved the benefits and opportunities available to them with delivery of high quality training, informative events, fantastic networking opportunities and an annual luncheon that was again sold out, really making this a flagship event for the Society.

Securing two additional Supporting Company Members and keeping our membership at a steady level has demonstrated that we are getting it right but that we have to keep delivering.

We are looking forward to the launch of our new website this year and the expansion of our Training Academy run as in-house courses. With a programme of main stream events and Breakfast clubs already announced for the remainder of 2012 the benefits will keep coming.

We have a dedicated Board and supporting office personnel, but I would like to take this opportunity to thank Simon Houghton-Dodd for his time as Chair in the Society. His commitment, time and modern thinking has moved the Society forward and has allowed us the opportunity for progressing and securing ourselves as a name to be trusted and relied upon within the industry.

Breakfast Clubs

This year has seen a change to the approach to Breakfast Clubs, with a whole programme of events secured for 2012. This has allowed people to see in advance what subjects we are promoting and providing maximum opportunities to book. With the cost to attend being maintained at a competitive rate, it is becoming an attractive avenue to gain greater understanding and knowledge in a wide range of subject area, from Nanotechnology, BRC, Health & Safety, Consumer Complaints and Retailer Audit Awareness.

The quality of speakers and the range of companies involved and supporting these events has been phenomenal. We really feel we are delivering the best people in the industry, renowned for their expertise and the feedback from delegates attending supports this.

The style and presentation, the depth and the networking opportunities are all driven by those in attendance and we are noticing more and more the number of people who are booking to return. The feedback tells us we are getting it right and it is our aim to continue to bring our members the best speakers, the most up to-date subject matters for 2013.

SOFHTe Scheme

As we go to print we are delighted to receive the news that Greggs have endorsed the SOFHTe scheme demonstrating that it has a place in the certification market even with strong, established competition.

The Society relies on Board Directors volunteering their time outside of their day to day jobs and it has been unfortunate that in this year we have been unable to secure a Director to manage the SOFHTe scheme to its maximum potential. The uptake to the scheme has been steady but we have to push forward.

The endorsements we have received will allow us to market the excellent benefits to even more small enterprising companies within the industry so as enable us to increase our uptake and move the scheme forward.

MEMBERSHIP REPORT – Roger Hatch



Given the difficult times we are currently enduring, whether business or personal, the membership of The Society is holding up remarkably well. The diverse levels of membership that have been developed over the years enables companies and individuals to select a suitable financial level that reflects either their personal or their company requirements.

We have lost ground a little over the last year in terms of numbers with overall membership at 389 as against 400 at the same time last year. Membership analysis shows the main area of loss is in the Individual Premium category, and in the corporate membership a slight reduction in the number of Gold members can be seen. Other areas are either holding or in some cases increasing slightly. In these difficult times it is perhaps not surprising that individuals Premium membership is declining a little given job losses and more demanding personal circumstances for most people. Council recognizes that individual membership remains a key category for the future of SOFHT.

As the membership numbers have declined so Membership income has declined over the last few years, and also due to the fact that on occasions Council has decided to hold membership fees rather than increase them. There has been a minimal increase in some membership fees for 2012 and it is anticipated that with a focused approach to new membership, SOFHT will see an improvement in membership income over the coming year.

The subject of membership is a regular Council Agenda item and the Directors are always seeking to enhance the membership benefits in all areas wherever possible. Our regular Breakfast Clubs and the much improved Training packages provide incentives for people to join or remain with the Society. The Directors recognize that Membership is sustained by having an innovative approach to the packages on offer at SOFHT, and will continue to regularly look at methods of improving the offerings available to members.

SUPPORTING COMPANY MEMBERS REPORT – Alan Lacey



Thanks to the efforts of Su and the team we have not only retained our SCMs but also signed up some new ones. This is hugely significant for the Society, not just financially, but in terms of profile. We must always be aware, however, that in the current climate this relationship is fragile and we need to continue offering the SCMs a package that makes their support important to them as well as ourselves.

Most SCMs will not utilise our technical support as they have sufficient expertise in house – our meetings need to be seen as an important part of their benefits.

During the year we have managed secure some excellent speakers and have had free use of a prestigious location – the RSPH building in Portland Place, London.

We have encouraged the members to suggest topics they would like featured and we have delivered a presentation on new approaches to food safety training by NSF-CMi. Another request was for an update on Campylobacter and this is programmed for June – Steve Batchford, microbiologist for Tesco and contributor the Food Standards Agency research on the topic will be speaking.

We had a presentation from Paul Povey on dealing with crisis situations – Paul has appeared in many BBC investigative programmes on food safety. Just after Christmas we hosted a special seated lunch with Sarah Appleby from the Food Standards Agency as our guest speaker.

Planned for autumn is a meeting at the London offices of Clyde and Co with presentations from their lawyers on civil claims. The Company has acted in several high profile food related cases.

Attendance at all of this year's meetings has been excellent and the response from attendees has been very enthusiastic.

SOFHT FOCUS EDITORS REPORT – Fiona Kibby



Ian Booth decided to step down from the role of Editor at the end of 2011. His contribution to keeping the publication at a high level is gratefully recognised and he has offered to maintain an interest and assist The Society where his time permits.

The SOFHT Focus remains an important membership benefit and provides The Society with a means to link members with useful information and services related to their industry. The planned special edition for the 2011 luncheon was not achieved due to the pressures of work on the editorial team. In 2012 the aim is to keep to target publishing dates through recruiting further support to assist in the collating of article submissions. The Spring edition of 2012 runs a reader survey which will help in directing the look, feel and content of the publication for the coming years. The challenge remains to increase its readership (through obtaining high profile articles) and to obtain advertising that will help support its growth. The designers and publisher support the SOFHT Focus team very well and add the professionalism it requires.

EVENTS REPORT – Jonathon Bayne



This is my first annual report for Events since taking over responsibility in March of this year. As ever, with Events being organised by the Society, the challenge as ever is attendance by delegates, particularly in this current economic climate. However, we held in October an event on Traceability, which was well attended, on a subject matter that is always popular with our members. This was then followed up a month later with a conference and exhibition entitled 'Forewarned is Forearmed' held in Barnsley. More recently, the Hygiene Masterclass event, with some excellent speakers, proved to be very successful with those delegates and exhibitors that attended.

We are holding again our ever popular 'Mock Trial' in September at the Head Offices of Sainsbury's which is always well attended by our membership, and then in the following month we have a joint event planned with Eco-Lab on the subject of Pest Control, with some excellent speakers lined up.

TRAINING REPORT – Susan Werro



Training has always been of importance to the Society and over the last twelve months the Training Academy and Food Safety packs have formed a strong foundation. A wide range of topics have been successfully covered within the Academy in association with our training partners. I am keen to maintain this initiative and will be looking to refresh and expand the subjects over the next year. Feedback from the sessions has been good and is used to review the content and improve the existing courses.

Members have continued to use the popular Food Safety Level 2 training pack to train people to the required standards. The Hygiene Awareness Pack, for use within the food industry for induction training, has been revamped and is currently available. E-learning is also proving popular and the Society will be looking at how to best use this media in the future.

The Society continues to believe that it is vital for us to provide a trusted and reliable source of training to all of our members and will continue to provide this over the next twelve months.

HYGIENE IN FOCUS (HIFs) REPORT – John Rigarfsford



In order to keep SOFHT members up to date with unbiased, accurate and essential information on Food Hygiene and Food Safety related topics, a series of Hygiene in Focus (HIF) leaflets has been prepared by members and non-members of SOFHT. The HIFs are in a format that is easy to read, download or print. All the HIFs are regularly reviewed and updated as knowledge improves. All contributors are recognised as knowledgeable and experienced "experts" in the field they have undertaken to write about. Currently, there are 26 HIFs available in the Members' Area of the SOFHT website. The HIFs cover a plethora of subjects including specified Micro-organisms, food law, cleaning and disinfection, pest control, HACCP, Food Allergens, etc.

The most recent HIF added to the list is "What is Campylobacter?" written by Dr Janet Corry of Bristol University. In the near future one on the Microbiology Directive, written by Kaarin Goodburn of the Chilled Food Association will be added to the website. It is planned to add at least four new HIFs a year and several are in preparation. We would welcome ideas for new HIFs; submission of papers on relevant topics suitable to be considered as additions to the HIF library; and volunteers willing to write an HIF.

EXTERNAL ORGANISATIONS

The Society of Food Hygiene and Technology are members of The Foundation of Science & Technology and this year, John Rigarlsford has represented the Society at the United Kingdom Federation for Food Science & Technology meetings and is now a Committee Member.

The Society is also a supporting organisation to the Food & Drink Federation's Foodlink. The Society promotes National Food Safety Week.

TREASURER'S REPORT - Neil Griffiths



This financial year 2011/12 has continued to present a financial challenge in the light of the current economic climate. However, the Society has this year benefited from the sensible governance and careful investment in the previous financial year. As a result it has achieved an 18% rise in its income over the previous year. This was primarily achieved due to the success of the new Training Academy and the continued and growing success of its Annual Luncheon.

This success was however tempered by a slight decline in our membership income (from £104,355 in our last financial year to £99,673 this year) and drop in our events income.

However this rise in income together with the careful control of our costs has led to a profit of £7078 reversing the deficit of £8260 reported in last years accounts. Therefore the last 12 months can be described as positive particularly in the light of current climate.

The Society is already engaged in plans to increase our membership income and address the decline in the attendance at events. This together with the continuing support from Council to meeting the objectives established in the 2012/13 budget should see the Society further improve on the sound foundations established in the 2011/12 financial year.

FINANCIAL STATEMENTS FOR THE YEAR

Ended 31 March 2012

THE DIRECTORS' REPORT

The directors have pleasure in presenting their report and the financial statements of the company for the year ended 31 March 2012.

PRINCIPAL ACTIVITIES

The principal activity of the company during the year continued to be to promote the production, distribution and sale of safe and wholesome food, by communications within the food and associate industry.

DIRECTORS

Mr J Q Bayne
Mr I P Booth
Mr R J Hatch (Company Secretary)
Mr S C Houghton-Dodd (Chairman to 25 January 2012)
Mr A Lacey
Mr J Rigarlsford
Mr A Skinner
Mr P Shaw
Ms F Kibby
Mrs C Watkinson (Vice Chairman)
Ms A Ocan
Mr N Griffiths (Treasurer)
Mr B Phillips

DIRECTORS' RESPONSIBILITIES

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the company at the end of the year and of the profit or loss for the year then ended.

In preparing those financial statements, the directors are required to select suitable accounting policies, as described on page 7, and then apply them on a consistent basis, making judgements and estimates that are prudent and reasonable. The directors must also prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping proper records which disclose with reasonable accuracy at any time the financial position of the company and to enable them to ensure that the financial statements comply with the Companies Act 2006. The directors are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

SMALL COMPANY PROVISIONS

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Registered office:
The Granary
Middleton House Farm
Tamworth Road
Middleton
Staffordshire
B78 2BD

Signed by order of the directors



R Hatch, Company Secretary

Approved by the directors on 16 May 2012

ACCOUNTANTS' REPORT TO THE DIRECTORS YEAR ENDED 31 MARCH 2012

As described on the balance sheet, the directors of the company are responsible for the preparation of the financial statements for the year ended 31 March 2012 set out on pages 8 to 12.

You consider that the company is exempt from an audit under the Companies Act 2006.

In accordance with your instructions we have compiled these unaudited financial statements in order to assist you to fulfil your statutory responsibilities from the accounting records and information and explanations supplied to us.

Sterling House
31/32 High Street
Wellingborough
Northants NN8 4HL

Berry Kearsley Stockwell Ltd.,
Accountants

Date: 16 May 2012

Income and Expenditure Account

For the year ended 31 March 2012

	Notes	2012 £	2011 £
Income	4	255,056	216,089
Expenses		<u>(247,978)</u>	<u>(224,349)</u>
Surplus / (deficit) on ordinary activities before taxation		7,078	(8,260)
Tax on interest received	3	<u>(12)</u>	<u>(19)</u>
Surplus / (deficit) on ord activities after taxation		7,066	(8,279)
Retained surplus brought forward		<u>53,113</u>	<u>61,392</u>
Retained surplus carried forward		<u>60,179</u>	<u>53,113</u>

Balance Sheet

For the year ended 31 March 2012

	Notes	2012 £	2011 £
Fixed Assets			
Tangible fixed assets	5	4,795	5,443
Current Assets			
Stock	6	1,058	2,147
Debtors	7	46,010	27,431
Cash at bank and in-hand	8	<u>76,308</u>	<u>64,870</u>
		123,376	94,448
Creditors			
Amounts falling due within one year	9	<u>(67,992)</u>	<u>(46,778)</u>
Net Current Assets		<u>55,384</u>	<u>47,670</u>
Total Assets Less Current Liabilities		<u>60,179</u>	<u>53,113</u>
Reserves			
Income and expenditure account reserve	12	<u>60,179</u>	<u>53,113</u>
MEMBERS' FUNDS		<u>60,179</u>	<u>53,113</u>

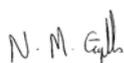
The directors are satisfied that the company is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the financial statements for the year by virtue of Section 477, and that no member or members have required an audit pursuant to Section 476 of the Act.

The directors acknowledge their responsibility for

- (i) Ensuring that the company keeps proper accounting records which comply with Section 386 of the Act and;
- (ii) Preparing financial statements which give a true and fair view of the state of affairs of the company as at the end of the financial year and of its surplus or deficit for the financial year in accordance with the requirements of Section 393, which otherwise comply with the requirements of the Act relating to financial statements as far as applicable to the company.

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006 and with the Financial Reporting Standard for Smaller Entities (effective April 2008).

These financial statements were approved by the directors on 16 May 2012 and are signed on their behalf by:



N M Griffiths
Company Registration Number: 03217110

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

1. Accounting Policies

Basis of accounting - The financial statements have been prepared under the historical cost convention and in accordance with the Financial Reporting Standards for Smaller Entities (effective April 2008).

Income - The income shown in the Income and Expenditure Account represents amounts invoiced during the year, exclusive of Value Added Tax.

Depreciation - Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Furniture and equipment -20% reducing balance basis

Stock - Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

2. Operating Surplus

Operating surplus is stated after charging:-	2012	2011
	£	£
Depreciation of owned fixed assets	<u>1,070</u>	<u>1,239</u>

3. Corporation Tax on Interest Received

	2012	2011
	£	£
Current tax:		
UK Corporation tax	<u>12</u>	<u>19</u>
Total current tax	<u>12</u>	<u>19</u>

4. Income

	2012	2011
	£	£
Membership fees	61,952	60,204
Supporting company membership fees	37,721	44,151
Diaries	1,200	1,800
Wall planner	4,390	-
Events	13,829	18,842
Breakfast Club	8,350	8,911
Training	9,525	7,539
Training Academy	39,954	2,755
Branch	94	397
Annual Luncheon	69,023	64,391
Bank Interest receivable	57	89
Office	4,145	6,325
Sundry Income	4,616	85
Scheme	<u>200</u>	<u>600</u>
TOTAL	<u>255,056</u>	<u>216,089</u>

5. Tangible Fixed Assets

	Furniture & Equipment
Cost	£
At 1 April 2011	19,052
Additions	987
Disposals	<u>(4,220)</u>
At 31 March 2012	<u>15,819</u>
Depreciation	
At 1 April 2011	13,609
Charge for the year	1,070
Disposal depreciation	<u>(3,655)</u>
At 31 March 2012	<u>11,024</u>
Net Book Value	
At 31 March 2012	<u>4,795</u>
At 31 March 2011	<u>5,443</u>

6. Stocks

	2012	2011
	£	£
Stationery and postage	108	753
Diaries, pens and pen sets	17	13
Hygiene training stock	536	984
Sundry equipment items	<u>397</u>	<u>397</u>
	<u>1,058</u>	<u>2,147</u>

7. Debtors

	2012	2011
	£	£
Events	333	2,233
Membership fees	10,818	7,188
Supporting company membership fees	6,000	1,500
Training	180	445
Training Academy	16,522	3,306
Annual Luncheon	3,000	1,706
Office	324	1,095
Breakfast Club	2,148	1,756
Branch	52	30
Sundry Income	3,004	-
Corporation tax recoverable	19	-
Prepayments	<u>3,640</u>	<u>8,172</u>
	<u>46,010</u>	<u>27,431</u>

8. Cash at Bank and in Hand

	2012	2011
	£	£
Bank deposit account	60,037	55,103
Bank current account	14,271	7,767
Cash in hand	<u>2,000</u>	<u>2,000</u>
	<u>76,308</u>	<u>64,870</u>

9. Creditors : Amounts falling due within one year

	2012	2011
	£	£
Corporation Tax	12	19
Deferred income	50,501	40,902
PAYE/NIC	1,252	1,407
VAT	1,532	991
Trade creditors	10,772	1,562
Credit card	1,744	-
Accruals	<u>2,179</u>	<u>1,897</u>
	<u>67,992</u>	<u>46,778</u>

10. Related Party Transactions

No transactions with related parties were undertaken such as are required to be disclosed under Financial Reporting Standard 8.

11. Company Limited by Guarantee

The company is limited by guarantee and each member of the Society undertakes to contribute an amount not exceeding £1 in the case of the Society being wound up.

12. Reconciliation of Members' Funds and Movement on Reserves

	Income & Expenditure Account	Total Members' funds
	£	£
Balance brought forward	53,113	53,113
Retained surplus for the year	<u>7,066</u>	<u>7,066</u>
Balance carried forward	<u>60,179</u>	<u>60,179</u>

DETAILED INCOME AND EXPENDITURE ACCOUNT

For the year 31 March 2012

	2012	2011
	£	£
Income		
Membership fees	61,952	60,204
Supporting company member fees	37,721	44,151
Diaries	1,200	1,800
Wall planner	4,390	-
Events	13,829	18,842
Breakfast Club	8,350	8,911
Training	9,525	7,539
Training Academy	39,954	2,755
Branch	94	397
Annual Luncheon	69,023	64,391
Bank Interest receivable	57	89
Office	4,145	6,325
Sundry Income	4,616	85
Scheme	200	600
Total	<u>255,056</u>	<u>216,089</u>
Expenses		
Diaries	2,569	2,502
Wall planner	1,422	-
Events	14,838	10,979
Breakfast Club	3,080	1,042
Training	7,773	6,675
Training Academy	19,736	-
Branch	273	106
Annual Luncheon	56,135	61,024
Publications	5,100	7,180
Staff wages, benefits and pensions	64,833	62,270
Council meetings	1,544	1,814
Annual General Meeting	322	276
Scheme	3,667	7,421
Other expenses – per schedule	<u>66,686</u>	<u>63,060</u>
	<u>(247,978)</u>	<u>(224,349)</u>
Surplus/(Deficit) on ordinary activities before taxation	<u>£7,078</u>	<u>£8,260</u>

Schedules to the detailed Income and Expenditure Account

	2012	2011
	£	£
Other Expenses		
Technical Helpline	3,005	3,000
Marketing, publicity and advertising	7,493	103
Rent, rates and service charges	17,748	17,358
Printing, postage, stationery, certificates and membership wallets	7,498	4,908
Website, computer, telephone and internet	10,401	10,114
Bank charges and credit card charges	1,922	1,714
Professional fees	2,400	2,400
Accountancy and bookkeeping	3,600	3,650
Insurance, subscriptions and rental of equipment	6,446	12,928
Meeting, travel and accommodation	3,204	2,683
Repairs, maintenance and sundry expenses	1,334	2,963
Depreciation	<u>1,635</u>	<u>1,239</u>
	<u>66,686</u>	<u>63,060</u>

DIRECTORS and ADMINISTRATION

Board of Directors 2011/2012

Chairman (to 25 January 2012)	Simon Houghton-Dodd, Tate & Lyle Sugars
Vice Chair & Technical Director	Catherine Watkinson, Lyons Seafoods Ltd
Hon. Treasurer	Neil Griffiths, SVA Ltd
Membership Development Director	Roger Hatch
Events Director & Branch Representative	Jonathon Bayne
Deputy Events Director	Phil Shaw, Servest Pest Control Services
Minute Secretary	Ian Booth, Reynolds Catering Supplies Ltd
SOFHT Focus Editor	Fiona Kibby, Tesco
SCM Director	Alan Lacey, Sainsbury's Supermarkets Ltd
Head of Media	Andrew Skinner, TQS Food Consulting
Hygiene in Focus Director	John Rigarlsford
Training Director	Susan Werro, Greencore Evercreech
Directors without Portfolio	Angom Ocan and Brin Phillips
Company Secretary	Roger Hatch

SOFHT Administration

Operations Director	Su Werran
Accounts Assistant	Kirsty Millington
Marketing Assistant	Jenny Placentino

FELLOWS & CHAIRMEN

<i>Fellows of The Society</i>	<i>Chairmen of The Society</i>	
Guy Barnes	1979/1980	Guy Barnes
Peter Bateman	1980/1981	Charles Rand
Mike Barrett	1981/1982	John Oakley
David Battams	1982/1983	Miss Wendy Spence
Mrs Nina Chesworth	1983/1984	Tony Stephens
Dr Slim Dinsdale	1984/1986	Sean Humphreys
Dr Graham Dodd	1986/1989	Glyn Gaston
Glyn Gaston	1989/1991	Mrs Sarah Thomas
Mrs Catherine Graham	1991/1993	Mrs Nina Chesworth
Neil Griffiths	1993/1995	Ms Nicki McCann
Simon Houghton-Dodd	1995/1997	Stephen Phillips
Dr Alan Johnson	1997/1999	Tony Stephens
Alan Jones	1999/2001	Andrew Skinner
Alan Lacey	2001/2003	Andrew Sedgwick
Stuart McNeil	2003/2005	Neil Griffiths
Mrs Maureen O'Shea	2005/2007	Simon Houghton-Dodd
Rick Pendrous	2007/2010	Jonathon Bayne
Mrs Deborah Puckering	2010/2012	Simon Houghton-Dodd
Mrs Val Rumbelow	2012 -	Catherine Watkinson
Andrew Skinner		
Mike Sheard		
Miss Wendy Spence		
Richard Sprenger		
Tony Stephens		
Bowen Thomas		
Mrs Sarah Thomas		
Chris Turner		
Peter Vickers		
Mrs Mary Vizoso		
Richard Werran		
Peter Wright		
<i>Honorary Fellows</i>		
Mrs Helen Hyde		
Mrs Su Werran		

Appendix I

DIRECTORS ATTENDANCE AT COUNCIL MEETINGS

Director	Jun-11	Sep-11	Oct-11	Dec-11	Jan-12	Mar-12	May-12	% Attendance
Simon Houghton-Dodd	Y	Y	Y	Y	Y			100%
Phil Shaw	X	Y	Y	X	Y	Y	Y	72%
Andrew Skinner	X	Y	X	X	Y	X	Y	43%
Susan Werro	Y	X	X	Y	Y	Y	X	58%
Catherine Watkinson	X	X	Y	X	Y	Y	Y	58%
Neil Griffiths	Y	Y	X	Y	Y	Y	Y	86%
Jonathon Bayne	Y	Y	Y	Y	Y	Y	Y	100%
Roger Hatch	Y	Y	Y	X	Y	Y	Y	86%
John Rigarsford	Y	Y	Y	Y	Y	X	Y	86%
Fiona Kibby	X	X	Y	Y	X	X	Y	43%
Angom Ocan	X	Y	Y	Y	X			60%
Ian Booth	Y	Y	X	X	X	Y	Y	58%
Alan Lacey	X	X	Y	X	X	X	Y	29%
Brin Phillips	X	X	X	X	X			0%

Appendix II

DIRECTORS EXPENSES July 2011 – June 2012

Director	Expenses Claimed
Andrew Skinner	£510.87
Alan Lacey	£33.40
Jonathon Bayne	£81.90
Phil Shaw	£528.80
John Rigarlsford	£391.08
Angom Ocan	£464.10
Roger Hatch	£189.00

The Society of Food Hygiene and Technology is a company limited by guarantee and registered in England and Wales No: 3217110. VAT registration No: 450 2906 69
Registered Office: The Granary, Middleton House Farm, Tamworth Road, Middleton, Staffs B78 2BD